

Capital District (3) Area 12 FFA
Constitution & By-Laws
Revised September 13, 2018

Article 1: Name, Mission, & Strategies

Section A: The name of this organization shall be the Capital FFA District (District 3 FFA) .

Members are hereby referred to as FFA members.

Section B: The mission and strategies of this chapter are as follows:

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education

The following will be listed under section B

1. To develop competent, aggressive rural & agriculture leadership.
2. To create & nurture a love of the country life.
3. To strengthen the confidence of young men & woman in themselves & their work.
4. To create more interest in the intelligent choice of agriculture occupations, & careers.
5. To encourage members in the development of individual agriculture programs.
6. To encourage members to improve their local environment, home & its surroundings.
7. To participate in worthy undertakings for the improvement of agriculture.
8. To develop character, improve culture, train for useful citizenship, & foster patriotism.
9. To participate in cooperative effort.
10. To encourage & practice thrift.
11. To provide & encourage the development of organized rural recreational activities.
12. To provide & encourage the development of organized rural recreational activities.

Article 2: Organization

Section A:

The Capital FFA District Area 12 FFA is a member of Area XII Association & Texas FFA Association, which is chartered by the National FFA Organization.

Section B: The Capital FFA District Area 12 accepts, in full, the provisions in the constitution & bylaws of the Texas FFA Association, as well as those of the National FFA Organization.

Article 3 Membership

Section A: Membership in the Capital FFA District Area 12 is open to any school with an Agricultural Education Department meeting the requirements set up by the state constitution & residing in the Capital FFA District Area 12.

Article 4: Emblem

Section A: The emblem of the FFA shall be the emblem of the Capital FFA District Area 12

Section B: Emblems used by the Capital FFA District Area 12 shall be designated by the National FFA Organization.

Article 5: Meetings

Section A: Regular meetings will include fall & spring meetings and Capital FFA District Area 12 Convention. The AgriScience teachers at their summer professional improvement conference will designate the dates. Special meetings of AgriScience teachers or district offices may be called as needed. The district advisor should be informed of any district officer meetings.

Section B: Standard meeting paraphernalia will be used at each meeting. Standard ceremonies and Jarrell D. Gray's Parliamentary Procedure will be used.

Section C: Meetings concerning district business will be designated and delegates should be present to transact business. These delegates are specified by the State Constitution.

Section D: A majority of the chapters listed in the Secretary's roll of membership will constitute a quorum and this quorum must be present at any regular meeting of which business is transacted or a vote taken committing the Capital FFA District to any proposal.

Article 6: Dues

Section A: Dues for the Capital FFA District Area 12 will be set annually.

Section B: Chapters will be considered as active and in good standing when District, Area, States, and National dues are paid in full. All Fall semester dues are to be paid by November 1st and Spring semester dues are to be paid by March 1st. Full payment of dues must be mailed to the Capital FFA District Teacher Treasurer.

Article 7: Amendments

Section A: This constitution may be changed or altered at any regular Capital FFA District meeting by two-thirds vote of chapters present, providing it is not in conflict with the State or National FFA Organization. Notice of proposed changes to the constitution must be sent to each chapter a minimum of 30 days prior to the meeting in which the changes will be voted.

Section B: By-Laws may be adopted to fit the need of the Capital FFA District -at any regular meeting by a two-thirds vote of the chapter president, providing such By-Laws do not conflict with State or National FFA Organization. Notice of proposed changes to the By-Laws must be sent to each chapter a minimum of 30 days prior to the meeting in which the changes will be voted.

BY-LAWS -Capital FFA District
Revised September 13, 2018

Article 1: Fiscal Year

Section A: The fiscal year will be from August 1st to July 31st of the following year.

Section B: Due are 25 cents per member from each chapter.

Section C: Late Fees will be posted per event/contest.

Article 2: Program Activities

Section A: Capital FFA District Officers will develop a program of activities listing official district functions to include fall & spring meeting, district banquet, & district leadership contest. Other functions officers may decide on should also be included. All expenses will be pre-approved by the executive committee.

Article 3: Executive Committee

Section A: The Executive Committee will consist of the Capital District Teacher officers & the one advisor from the chapter that has the elected district President. See Policy for current application, officer contract, and responsibilities of office.

Section B: The Executive Committee will have full power to act as necessary for the district in accordance with actions taken at district meetings & various regulations or By-Laws adopted from time to time.

Article 4: Capital FFA District student officers

Section A: Capital FFA District Officers will consist of the President, Vice-President, Secretary, Treasurer, Reporter, & Sentinel. The Advisor of the Capital FFA District is the Advisor of the elected President. See Policy for current application, officer contract, and responsibilities of office.

Section B: Capital FFA District Officer candidates must have met the qualifications for the Chapter FFA Degree during their year of service. Candidates must have been an active FFA member for the entire current school year. Candidates must be completing at least their second calendar year of high school (9th-12th grade) i.e.-August through May, and must be enrolled in high school for the duration of their office.

Section C: Officers will be elected annually by a majority of delegates present at the spring district meeting. The officers shall be elected by a combination of exam score 20%, interview score 30%, and a score derived from the vote of the delegates present 50%. The District officer election process will be examined and modified annually by the Executive Committee and will be available 30 days prior to the District Convention. The election process is as follows.

1. Each chapter may send two district officer candidates.
2. Officer candidates must complete and submit an application verifying their qualifications prior to running for office.

Section C: Cont

3. Each officer candidate should be prepared to pass an exam using the study guide and reference material for the State Senior Quiz LDE.
4. Each officer candidate should be prepared to give a speech, and answer a thought question. The speech time limit is a maximum of 3 minutes.
5. Round 1 of voting: Each delegate will have 2 votes. By majority votes, the candidate field will be narrowed to six candidates using the percentages: 20% exam score, 30% interview score, and 50% from a score derived from the vote of the delegates present.
6. Round 2 of Voting: Each delegate will have 1 vote. The vote will be inserted into the formula again and the highest score will become the President, the runner-up will be Vice-President, and additional offices continue in descending order of scores.
7. Officers will assume their duties upon officer installation at the District 3 Convention.
8. After installation all officers must sign a contract promising to fulfill all of their duties & engage in proper behavior at all times.
9. If for any reason a student office becomes vacant, the executive committee shall fill the office with a qualified officer from the slate of officer candidates at the immediately prior elections. If for any reason the office of president should become vacant, the student officer who received the next highest score in the election for president shall become president.
10. Student officers shall serve from one student convention through the next succeeding convention and shall not be re-elected, or be eligible for re-election to another District 3 student office.

Article 5: Area & State Officer Candidate

Section A: Each chapter may send unlimited Area XII and State officer candidates. The district will not limit the number of candidates who may apply for Area XII or State FFA office. The district will elect two representatives from the District 3 to run for Area XII president.

1. Area officer Election at the Capital FFA District Level
 - a. Area Officer Candidates must submit an Area officer application & requirements listed on the Area officer application
 - b. At the District level the Area officer Candidates selection will be by a combination of exam score, 20 percent; interview score, 30 percent and a score derived from a secret ballot vote of the delegates present at the annual area convention, 50 percent.
 - i. Round 1 voting: Each delegate will have 2 votes. By majority votes, the candidate field will be narrowed to two candidates using the percentages: stated above.
 - ii. Round 2 voting - if needed: Each delegate will have 1 votes. By majority votes, the candidate field will be narrowed to two candidates using the percentages: stated above.
 - c. Each officer candidate should be prepared to pass an exam using the study guide and reference material for the State Senior Quiz LDE.
 - d. Each officer candidate should be prepared to give a speech, and answer a thought question. The speech time limit is a maximum of 3 minutes. No props may be used. FFA official dress must be worn at all times.

- e. After two area officer candidates are elected from the capital district, those two individuals will prepare and meet the requirements set forth by the Area XII officer selection process.
- f. If for any reason an Area XII officer candidate cannot fulfill the duties as of Area XII officer then the District 3 executive officer team will determine who the replacement officer will be from the slate of candidates at the previous election process.

Section B: All Area officer candidates must hold the Chapter FFA Degree, must be completing at least their second year in high school, & must be enrolled in high school for the duration of their office.

Section C: All states officer candidates must hold the Lone Star FFA Degree at the time of their election to state office.

Section D: All Area & state officer candidates must complete an application verifying their qualifications prior to running for office.

Section E: All area & state officer candidates will follow guidelines for area and state officer elections.

Article 6: Jackets and Camp

Section A: The District will pay for the District Officer's' jacket and one unified officer team shirt.

Section B: The District will pay for the district officer's Area VII Leadership camp fees.

Article 7: Contests

Section A: Fees and Awards

1. Fees will be paid according to instructions on the entry form distributed by the Capital FFA District Treasurer
2. Awards will be given in the following manner:
 - a. three awards in events with five or less teams
 - b. four awards for events with six to ten teams
 - c. five awards in events with greater than eleven teams.

Section B: Career Development events will be held in conjunction with the Area Contests. The Capital FFA District will follow the rules set up by the state Organization regarding number of teams and members.

Section C: Leadership Development Events will be conducted in accordance to State and National Rules at the Capital FFA District contests in the fall.

Section D: Public and Extemporaneous Speaking Leadership Development Events will be held at the same time as the Capital FFA District Check in the Spring. State and National Rules regarding these events will be used.

Section E: Talent Contest will be held at the Capital FFA District Convention. State rules regarding this event will be followed.

Section F: Two sweepstakes awards will be given. One for Career Development Events, and one for Leadership Development Events. The Capital FFA District Teacher Secretary is responsible for obtaining placing and Calculating Sweepstakes winners. Rules for calculating Sweepstakes Winners are as follows.

1. The first five teams will receive the following points for each contest: All teams placing sixth and below will receive one point for each participation.

1st Place --- 10 points 2nd Place --- 8 points 3rd Place --- 6 points 4th Place --- 4 points 5th Place --- 2 points

2. The school with the most points will be the winner of the sweepstakes award. In the event of a tie, the school with the most first place teams will be declared the winner. If a tie still remains, the school with the most second place teams will be declared the winner.

3. Leadership Development Events and Career Development Events: Will conducted in accordance to State and National Rules at the District 3 contest

Article 8: Capital FFA District Degree Check

Section A: The following accomplishments will be awarded at districted check and recognized at district banquet. All awards will be based on the State Organization Rules. Star Awards Greenhands, Chapter, State, American, including Production and Agribusiness), Proficiency, and scholarships candidates. Career Development Events and Leadership Development Events winning teams will also be recognized at district banquet.

Article 9: Delegate Apportionment

Section A: Chapter voting delegates will be apportioned using the following scale:

1 to 100 members = 2 voting delegates
 101 to 150 members = 3 voting delegates
 151 to 200 members = 4 voting delegates
 201 to 250 members = 5 voting delegates
 251 to 300 members = 6 voting delegates
 301 to 350 members = 7 voting delegates