



# 2020 Texas State Lonestar Degree – Area Online Review

Checklist of Minimum Qualifications

| The following are review sections related to the AET Complete Record Book Report, which is linked in the Area Submission List.<br><i>Automatic online checks are not included:</i> |   |  | Review             |
|--|---|--|--------------------|
| 1  | B. Ag Science Courses                                     | #1. Record book shows a min. of 4-semester of ag-courses   | Y / N              |
| 2  | E. FFA Activities (Journal)                               | #6. FFA activities above the chapter (10 activities in 3 different categories) are not repeated - [See Texas FFA Association Policy Handbook-Section 26.4(c)]  | Y / N              |
| 3  | E. Comm. Service (Journal)                                | #9. Community Service DOES NOT BENEFIT FFA and NOT DUPLICATED AS AN SAE? [Texas FFA Association Policy-Section 26.4(d)].   | Y / N              |
| 4  | F. SAE Scope (Exp. Manager)                               | #10. SAE Summary (Section F SAE summary) Does the student have an SAE that spans each year of enrollment in agricultural education?  | Y / N              |
| 5  | F. SAE Plan   | 11. Each SAE Plan has important items such as {Entrepreneurship - any rental agreement, barter and labor exchange} or {Placement - terms of employment} or {Research - research objectives} or {Foundational - time plan} [TX Policy 26.4(i)2]   | Y / N              |
| 6  | F. SAE Plan   | 12. Each related SAE Plan - Entrepreneurship Only - explains how they acquired or use non-current assets (equipment, breeding animals, etc.) [TX Policy 26.4(i)2]  | Y / N<br>or<br>N/A |
| 7  | F. SAE Details (Records)                                  | 14. If Entr. SAE(s); transactions must include relevant income, expenses, and journals? (see journal and financial records) - To review see (1) journals and (2) cash and non-cash entries. If no, add notes on final review page and correct prior to state.  | Y / N<br>or<br>N/A |
| 8  | F. SAE Expenses (Finances) & Section G. Non-Current Items | 15. If market livestock project(s) exist, are inv. purchase or non-cash transfers in the records? If breeding livestock project(s) exist, do the records show breeding animals as non-current items? RECORD "N/A" on final review page or notes.   | Y / N<br>or<br>N/A |
| 9  | F. SAE Mkt. Adj. (Finances)                               | 16. If market adjustments exist in the SAE, are values relevant? (shown as a new section in records or line on the P&L). If no, add notes on the final review page and make corrections prior to the state selection.  | Y / N<br>or<br>N/A |
| 10   | F. SAE Details (P&L Summary)                              | 17. If Placement SAE(s); (1) If Paid, paycheck and journal records must be included at least weekly, monthly or follow special payments times based on the SAE plan (ex, annual or harvest year). (2) If Unpaid, journal records must be at least daily, weekly or monthly.<br><br>RECORD "N/A"; IF DOES NOT APPLY. If no, add notes on the final review page and make corrections prior to the state selection. | Y / N<br>or<br>N/A |
| 11   | F. SAE Details  | 18. If Research SAE(s), journal records must be at least daily, weekly or monthly.<br><br>RECORD "N/A"; IF DOES NOT APPLY. If no, add notes on the final review page and make corrections prior to the state selection.  | Y / N<br>or<br>N/A |